



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004, Kerala

CIN :U40100KL2011SGC027424

website: www.kseb.in

Office of the Secretary(Administration)

Phone: +91 471 2514456, 2514575, 2514504 Fax: 0471 2554039

E-mail: secretary@ksebnnet.com

No. Estt.III/Gen. Transfer/2019.

Date: 19.03.2019.

CIRCULAR

Sub:- General Transfer, 2019 – Transfer & Postings of officers of and above the cadre of Accounts Officer / Finance Officer, Executive Engineer – Applications called for – Regarding.

Ref:- B.O. (CM) No.1183/2013 (EB.7/General Transfer/2013) dated 30.05.2013.

Transfer applications are called for from officers of and above the cadre of Accounts Officer/Finance Officer/Executive Engineer in the proforma appended so as to reach the office of the undersigned on or before 15.04.2019.

Acc:- Proforma for 2019.

SECRETARY (ADMINISTRATION)

KERALA STATE ELECTRICITY BOARD LIMITED

APPLICATION FOR GENERAL TRANSFER OF OFFICERS OF AND ABOVE THE CADRE OF ACCOUNTS OFFICER/FINANCE OFFICER/EXECUTIVE ENGINEER FOR THE YEAR 2019

1	Name		
2	Male/Female		
3	Employee Code		
4	Designation		
5	Stream	Electrical/Civil/General	
6	Official Address		
7	Date of Superannuation		
8	Place of domicile with District (as recorded in the Service Book)		
9	Total service in the Board		
10	Number of years of service in the present station (Offices situated within 40 Kms. in the same District will be treated as present station) with date of joining duty at this station		
11	Whether working at 250 Kms. away from the place of domicile		
12	Period of service outside place of domicile during the total service		
13	Period of service in the Project area, specify area of activity with name of office		
14	<u>Incumbency details for the last 10 years</u>		
	Period	Office	Remarks

15	Whether eligible for protection from transfer as per guidelines? If so furnish details with documentary evidence (if applicable)	
16	Place of choice (office) of transfer requested in the order of priority	(1) (2) (3) (4)
17	Details of disciplinary proceedings pending finalization, if any	

Place:

Date :

Signature of the Applicant

RECOMMENDATION OF THE HEAD OF OFFICE/CONTROLLING OFFICER

Certified that the service details have been verified with the Service Book of the officer and found correct. I recommend the request made above.

Place:

Date :

Signature and Designation of the Head of Office/
Controlling Officer

OFFICE SEAL