



# KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram - 695 004, Kerala.

CIN: U40100KL2011SGC027424

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## Abstract

Reckoning of the period of Special Casual Leave for Covid -19 – Adoption of Government Order in KSEB Limited – Orders issued.

### **Corporate Office (Administration)**

BO (FTD) No.753/2022 (SEC-ES-ST4/2022/25)

Thiruvananthapuram, Dated: 05.09.2022

- Read: 1. G.O. (P) No. 179/2021/ dated 30.12.2021.  
2. G.O (P) No.17/2022/Fin dated 15.02.2022.  
3. Note No.SEC-ES-ST4/2022/25 (1) dated 24.08.2022 of the Secretary (Administration) submitted to the Full Time Directors (Agenda 107/8/22).

## ORDER

As per Government Order read as 1<sup>st</sup> above, it has been ordered as follows.

1. Special Casual Leave sanctioned for Covid -19 is renamed as 'Special Leave for Covid -19'
2. Such leave will be combined with Casual Leave and/or any other kind of leave due and admissible. It is permissible to allow public holidays or vacation to intervene between two kinds of leave. Similarly, public holidays or vacation may be prefixed or suffixed to leave or both prefixed and suffixed.
3. Employees on Leave without Allowance under Appendix XII-A, XII-B, XII-C, Part I, the Kerala Service Rules will not be eligible for Special Leave for Covid -19 during the currency of or in continuation of LWA under those rules.
4. The period of Special Leave for Covid -19 will be treated as duty for probation as a special case.
5. The leave salary will be as under Rule 92. Part I, the Kerala Service Rules.
6. Appointing Authority/Controlling Authority will be competent to sanction the leave.

As per Government Order read as 2<sup>nd</sup> above, the period of absence due to Special Casual Leave under Section II, Appendix VII, Part I, the Kerala Service Rules will not be reckoned as duty for the purpose of accrual of Earned Leave.

As directed by the Director (Distribution, IT & SCM) the matter was placed before the Full Time Directors as per the note read as 3<sup>rd</sup> above.

Having examined the matter in detail the Full Time Directors, in the meeting held on 31.08.2022 resolved to adopt the Government Orders dated 30.12.2021 and 15.02.2022 regarding the reckoning of the period of Special Casual Leave for Covid-19 for implementation in KSEB Limited.

Orders are issued accordingly.

By Order of the Full Time Directors  
Sd/-  
Lekha G  
Company Secretary

1. The Chief Engineer (HRM).
2. All ARU Heads.

Copy to:

1. The Chief Internal Auditor/Company Secretary.
2. The Company Secretary in-charge.
3. T.A to the Chairman & Managing Director/Directors (Distribution, SCM & IT), (Transmission, SO, Planning & Safety), (Generation-Electrical), (Generation-Civil), (REES, SOURA, Nilaavu Project Sports & Welfare).
4. P.A to the Director (Finance & HRM).
5. Sr.CA to the Secretary (Administration).
6. Stock file.

Forwarded / By order

  
Senior Superintendent