

KSEB

കേരളത്തിന്റെ ഉജ്വലമായ

**KERALA STATE ELECTRICITY BOARD LIMITED**(Incorporated under the Indian Companies Act, 1956)
CIN : U40100KL2011SGC027424**Office of the Chief Engineer (HRM), Vydyuthi Bhavanam,
Pattom, Thiruvananthapuram, Kerala - 695004.**

Phone No.0471 2448948, 2514431 FAX No.0471 2441361

Web: www.kseb.in e-mail: cehrm@kseb.in, esthrm@kseb.in**PROCEEDINGS OF THE CHIEF ENGINEER (HRM),
KERALA STATE ELECTRICITY BOARD LIMITED****PRESENT : KALADHARAN K N**Sub:- Establishment –Appointment of Office Attendants to the cadre of Cashier under 10% quota –
Sanctioned – Orders issued.**CORPORATE OFFICE (HUMAN RESOURCES MANAGEMENT)****No.EB3/OA-10%/Promotion/2021/****Dated, Thiruvananthapuram: 15-02-2021.**

- Read: 1. B.O.No.1439/95(Estt.II-2185/95) dated 14-07-1995.
2. G.O.(P)No.1/2014/P& ARD dated 03-01-2014.
3. B.O. (CMD) No.132/2021 (Estt.II/6510/2018) dated 15-02-2021.

ORDER

Kerala State Electricity Board Limited has accorded sanction for appointing the Office Attendants to Cashier based on their service seniority in the Office Attendant cadre, vide Board Order read above.

Accordingly, the appointment of the following Office Attendants to the cadre of Cashiers are ordered (see Annexure) subject to the conditions prescribed hereinafter.

- 1) The appointment ordered are purely provisional as per Rule 5 of Kerala State & Subordinate Service Rules (General) as adopted by KSEBL and without prejudice to the claims of the seniors, if any and they are probationers in the post appointed now.
- 2) The above appointments are ordered in the exigency of service and in public interest.
- 3) The above appointments are ordered from among eligible employees based on seniority in the cadre of Office Attendants.
- 4) The appointees will be a workman in the Kerala State Electricity Board limited and the *Kerala State Electricity Board Standing Orders for Workmen* engaged in clerical and allied works as amended or modified from time to time shall be applicable to them.
- 5) The appointment as Cashier will be in the scale of pay of ₹22085-905/2-23895-1115/2-26125-1365/5-32950-1605/6-42580-1745/3-47815.
- 6) The appointees will be eligible to get the allowances admissible to the post held by them from time to time.
- 7) The appointees will be a probationer in the post of Cashier from the date of their joining duty in that post and the period of probation is fixed as six months on duty within a continuous period of one year. The period of probation is liable to be extended for another six months if it is deemed necessary.

- 8) The appointment as Cashier is purely provisional during the period of probation and they shall be regularized only on satisfactory performance of the duties assigned to them during the period of probation. Their services are liable to be terminated at any time during the period of probation or at the end of probation as the case may be including any extended period of probation if their performance of duties are found to be unsatisfactory.
- 9) The Name and date of birth and qualification of the candidates shall be verified with their Service Books and if any discrepancies noted, promotion should not be effected. The fact should be reported to this office immediately. It should also be ensured that there are no adverse remarks in the Service Book of them barring their appointments.
- 10) The controlling officers are strictly instructed to ensure that the probation of the appointees in the cadre of Office Attendants has been declared otherwise they shall not be relieved/effected their appointment.
- 11) The appointees in the order against whom disciplinary proceedings for misappropriation of KSEBL money/against whom punishment has been imposed for such reasons/ban entered in Service Books against dealing with cash shall not be effected and the matter taken up immediately with this office for further directions.
- 12) The appointment in respect of those who are placed under suspension/on Leave without Allowances as per Appendix XII A, B & C, Part I, Kerala Service Rules shall not be effected and such cases should be intimated to this office.
- 13) The appointment of those Office Attendants who have availed joining time for more than 90 days in the early cadre may obtain sanction from Chief Engineer (HRM) before effecting the promotion.
- 14) The appointees are directed to report for duty as Cashier before the Executive Engineer of the Electrical Divisions in which they are posted within 15 days from the date of this order. If any appointee fails to report for duty as Cashier within 15 days from the date of this order, he/she will be deemed to have not accepted appointment and next eligible person will be considered for appointment.
- 15) An amount of ₹10,000/- (Rupees Ten Thousand only) has to be remitted as security deposit for Cashier and necessary Indemnity Bond shall be obtained.
- 16) The appointees shall compulsorily attend 5 days Induction Level Training Programme for Cashiers commencing from 01-03-2021 at various Regional Power Training Institutes. The training venue for each appointee will be informed later. They shall report before the Executive Engineer of the concerned Regional Power Training Institute by 9.30 am on 01-03-2021 for the Induction Level Training Programme. Successful completion of Induction Level Training Programme is a prerequisite for the completion of probation period.
- 17) An undertaking in the form prescribed below will be obtained from each candidate at the time of their relieve from the duty of Office Attendants. The fact of having furnished the declaration shall be noted in the Service Book of the incumbents and the Service Book along with the undertaking pasted thereon shall be forwarded to the new offices.

- 18) The duties and functions in general as Cashier shall be in accordance with the orders in force in Kerala State Electricity Board Limited from time to time. They shall have to attend such works entrusted to them from time to time by superior officers.
- 19) They are bound to work anywhere in Kerala as and when required by the Kerala State Electricity Board Limited Authorities including Project Sites, Hilly/Mountainous/ Forest areas/ Generating Stations/Substations/Distribution Offices/ Other offices during their service as per the requirement of Kerala State Electricity Board Limited.
- 20) Their Further promotions will be based on the policies/rules/regulations framed and adopted by KSEBL from time to time.
- 21) The appointments ordered is purely provisional and the rank and seniority of the appointees will be in accordance with the direction of the Hon'ble High Court in WP (C) No.28009/2014(A).
- 22) All appointees shall be relieved forthwith.
- 23) The HRIS package shall be updated before issuing Last Pay Certificate.

Sd/-
CHIEF ENGINEER (HRM)

Copy to:-

- 1) The Secretary (Administration), Kerala State Electricity Board Limited.
- 2) The Financial Advisor/Chief Internal Auditor, Kerala State Electricity Board Limited.
- 3) The Company Secretary-in-charge/ Legal Adviser & Disciplinary Enquiry Officer.
- 4) The Chief Vigilance Officer/Chief Personnel Officer/Deputy Chief Engineer (IT).
- 5) The TA to Chairman & Managing Director, Kerala State Electricity Board Limited.
- 6) The TA to Director (Distribution, IT & HRM)/ TA to Director (Transmission, System Operation & REES/TA to Director (Generation - Civil/TA to Director (Planning and Safety)/ TA to Director (Generation (Ele) &SCM)/ PA to Director (Finance).
- 7) All Chief Engineers/Deputy Chief Engineers / Executive Engineers Concerned.
- 8) The Superintendent, Gradation/EBVS/Fair Copy, Record Sections.
- 9) The Deputy Chief Engineer. PETARC, Moolamattom.
- 10) The Executive Engineer, RPTI, Thiruvananthapuram/Kottayam/Thrissur/Kozhikode.
- 11) Stock File.

Forwarded/ By Order


SENIOR SUPERINTENDENT

UNDERTAKING

I, (Name and Designation) now working as in the scale of Pay Rs. .
 am willing to accept the appointment as Cashier as per B.O.(DB)No.132/2021(Estt.II/6510/2018) dated 15-02-2021 ordered vide No.EB3/OA-10% promotion/2021 dated 15-02-2021 of the Chief Engineer(HRM). I am fully conversant that I am liable to be reverted to my original cadre, if persons senior to me join duty and or I am not successfully completed probation in the appointed post with in time frame. I know that my appointment will give me only the right to draw pay in the scale of Junior Assistant/Cashier only during the period that I am holding that post. I also agree to abide by the above conditions.

Signature :

Name :

Designation :

Place:

Date:

Annexure to Order No. EB3/OA-10%/Promotion/2021 Dated, Tvp., 15-02-2021 Office Attendent to JA/Cashier

SL No	Emp. Code	Name of Employee [DOB]	Present Office	Office to which posted	Remarks
1	1049922	MEENA S FRANK 20-01-1975 Gradation No. 216	Electrical Circle Kalpetta	Electrical Section Korom [ARU: Electrical Division, Mananthavadi]	
2	1048407	HARIS M 07-05-1971 Gradation No. 220	Electrical Division Mavelikkara	Electrical Section Kayyur [ARU: Electrical Division, Kanhangad]	
3	1048585	BINDU T P 01-05-1974 Gradation No. 223	Electrical Division Perinthalmanna	Electrical Section Perinthalmanna [ARU: Electrical Division, Perinthalmanna]	
4	1053474	SABAREESH R 25-12-1976 Gradation No. 267	Chief Engineer HRM - Records Room	Electrical Section Kadampuzha [ARU: Electrical Division, Tirur]	
5	1049122	JOHN A PAUL 06-04-1982 Gradation No. 274	Electrical Section Chennamangalam	Electrical Section Pookkattumpadam (P) [ARU: Electrical Division, Nilambur]	
6	1048847	SOFFAN RAPHAEL 15-03-1975 Gradation No. 275	Electrical Section Kunnukara	Electrical Section Akampadam [ARU: Electrical Division, Nilambur]	
7	1048913	SURESH KUMAR R 08-04-1973 Gradation No. 276	Electrical Section Enathu	Electrical Section Ranny Perunad [ARU: Electrical Division, Pathanamthitta]	
8	1049021	BINUKUMAR R 30-05-1972 Gradation No. 277	Chief Engineer HRM - Despatch	Electrical Section Puthenathani [ARU: Electrical Division, Tirur]	
9	1049067	RAJESH C S 26-03-1975 Gradation No. 281	Electrical Section Aluva West	Electrical Section Chungathara [ARU: Electrical Division, Nilambur]	
10	1049005	PRASEETHA K 27-06-1971 Gradation No. 282	Electrical Division Kozhikode	Electrical Section Beach Kozhikode [ARU: Electrical Division, Kozhikode]	
11	1049953	JAYAKUMAR B 14-03-1981 Gradation No. 283	Electrical Section Sakthikulangara	Electrical Section Nileshwar [ARU: Electrical Division, Kanhangad]	



SL No	Emp. Code	Name of Employee [DOB]	Present Office	Office to which posted	Remarks
12	1049374	PUSHPALATHA B S 30-05-1976 Gradation No. 284	Electrical Circle (Rural) Kattakada	Electrical Section Tirur (East) [ARU: Electrical Division, Tirur]	
13	1053466	DOSS R 19-06-1971 Gradation No. 285	Electrical Circle Palakkad	Electrical Section Vettom [ARU: Electrical Division, Tirur]	
14	1050163	VINEESH V T 26-03-1979 Gradation No. 286	Electrical Section Kaduthuruthy	Electrical Section Wandoor [ARU: Electrical Division Wandoor]	
15	1049111	SHAL S 19-04-1976 Gradation No. 287	Chief Engineer HRM - Despatch	Electrical Section, Thanoor [ARU: Electrical Division, Tirur]	
16	1049965	KUMARI BEENA I 05-05-1971 Gradation No. 288	Chief Engineer (Supply Chain Management)	Electrical Section Tirur (West) [ARU: Electrical Division, Tirur]	
17	1049888	SHYBIND T 04-04-1979 Gradation No. 289	Electrical Section Valapattanam	Electrical Section Valapattanam [ARU: Electrical Division, Kannur]	
18	1049083	KUMARASWAMY R 20-05-1981 Gradation No. 291	Electrical Section Elappully	Electrical Section Pulamanthol [ARU: Electrical Division, Perinthalmanna]	
19	1049981	GANGA N 22-05-1977 Gradation No. 292	Electrical Division Chathannoor	Electrical Section Central Kozhikode [ARU: Electrical Division, Kozhikode]	
20	1050031	DILEESH K 31-05-1981 Gradation No. 293	Electrical Section Kallisserry	Electrical Section Balamthode [ARU: Electrical Division, Kanhgand]	
21	1049347	USHA S 24-05-1967 Gradation No. 294	Transmission Circle Kottarakkara	Electrical Section Mavoor [ARU: Electrical Division, Kozhikode]	
22	1049373	KUMARY SULEKHA K 05-01-1966 Gradation No. 296	Electrical Circle (Urban)Thiruvananthapuram	Electrical Section Ponmundam (P) (Vylathur) [ARU: Electrical Division, Tirur]	
23	1050032	BINU RAJ R 05-03-1981 Gradation No. 297	Electrical Section Mancombu	Electrical Section Seethangoli [ARU: Electrical Division, Kasargod]	
24	1049978	ANIKUTTAN S 12-05-1971 Gradation No. 298	Electrical Division Punalur	Electrical Section Uppala [ARU: Electrical Division, Kasargod]	
25	1049871	RENJITH KUMAR M 05-05-1976 Gradation No. 299	Electrical Section Vakkom	Electrical Section Vengara [ARU: Electrical Division, Thirurangadi]	



SL No	Emp. Code	Name of Employee [DOB]	Present Office	Office to which posted	Remarks
26	1049853	SHAJI R S 30-05-1976 Gradation No. 300	Public Relations Department	Electrical Section Kuttipuram [ARU: Electrical Division, Ponnani]	
27	1050054	PRADEEP KUMAR S 15-05-1973 Gradation No. 301	Electrical Division Chengannoor	Electrical Section Padanna [ARU: Electrical Division, Kanhgad]	
28	1049954	SALINI B 11-03-1983 Gradation No. 304	Electrical Section Pathanapuram	Electrical Section,Arekkad [ARU: Electrical Division, Feroke]	
29	1052329	ABHILASH V T 30-05-1981 Gradation No. 305	Electrical Division Pallom	Electrical Section Erattayar [ARU: Electrical Division, Kattappana]	
30	1050055	RAJEES JOSEPH 20-05-1982 Gradation No. 306	Electrical Section Ambalappuzha	Electrical Section Tirurangadi [ARU: Electrical Division, Thirurangadi]	
31	1050688	MANISH K V 02-09-1976 Gradation No. 308	Electrical Circle Irinjalakuda	Electrical Section Puthenchira [ARU: Electrical Division, Irinjalakuda]	
32	1049964	AJAYA KUMAR P S 20-05-1981 Gradation No. 309	Chief Engineer (Distribution South) Tvpm	Electrical Section Valancherry [ARU: Electrical Division, Ponnani]	
33	1050100	MADHU K G 27-02-1979 Gradation No. 310	Electrical Division Thiruvalla	Electrical Section Vaipur [ARU: Electrical Division, Thiruvalla]	
34	1054303	SINDHU P 16-03-1975 Gradation No. 311	Electrical Section Maniyoor	Electrical Section Thiruvallur [ARU: Electrical Division, Vadakara]	
35	1050044	RENU G 20-05-1983 Gradation No. 313	Electrical Section Punalur	Electrical Section, Pannikode [ARU: Electrical Division, Balussery]	
36	1050172	NOORJAHAN M 30-05-1967 Gradation No. 314	Electrical Section Oachira	Electrical Section Kodancheri [ARU: Electrical Division, Balussery]	
37	1051996	BYJU MATHEW 16-04-1981 Gradation No. 327	Electrical Section Kottayam (C)	Electrical Section Kanjikkuzhy [ARU: Electrical Division, Kattappana]	
38	1057812	JOLLY KUTTY V U 25-03-1965 Gradation No. 328	Electrical Circle Kottayam	Electrical Section Teekoy [ARU: Electrical Division, Pala]	
39	1055372	SREELAKSHMY MENON 22-09-1981 Gradation No. 329	Electrical Division Palakkad	Electrical Section Kolathur (P) [ARU: Electrical Division, Perinthalmanna]	
40	1055950	MANUVEL B 25-05-1980 Gradation No. 330	Special Officer (Revenue)	Electrical Section Changaramkulam [ARU: Electrical Division, Ponnani]	



SL No	Emp. Code	Name of Employee [DOB]	Present Office	Office to which posted	Remarks
41	1055759	GEETHA DEVI R 29-04-1966 Gradation No. 332	Electrical Section Neendoor	Electrical Section Peruva [ARU: Electrical Division, Vaikom]	
42	1055760	SIMI S DAS 09-04-1980 Gradation No. 333	Electrical Section Ponkunnam	Electrical Section Erumely [ARU: Electrical Division, Ponkunnam]	
43	1057803	BINU JASINTHA V R 06-05-1972 Gradation No. 334	Electrical Section Kurupanthara	Electrical Section Kurichy [ARU: Electrical Division, Changanassery]	
44	1057479	SURESH KUMAR S 12-04-1975 Gradation No. 338	Transmission Division, Mavelikkara	Electrical Section Choyamkode [ARU: Electrical Division, Kanhagad]	
45	1056938	BINDU P G 12-05-1971 Gradation No. 339	Electrical Section Pallom	Electrical Section Puthuppally [ARU: Electrical Division, Pallom]	
46	1054964	SREELATHA N 29-05-1968 Gradation No. 340	Electrical Division Thalassery	Electrical Section Cherukunnu [ARU: Electrical Division, Kannur]	
47	1056119	ANISH KUMAR T 30-05-1984 Gradation No. 341	Chief Engineer (HRM)	Electrical Section Thirunavaya (P) [ARU: Electrical Division, Tirur]	
48	1055758	ANNAMMA JOHN 18-03-1969 Gradation No. 342	Electrical Section Pallikkathodu	Electrical Section Vazhoor [ARU: Electrical Division, Ponkunnam]	
49	1055260	BIJU S 07-05-1974 Gradation No. 343	Electrical Division Pallom	Electrical Section Rajakkad [ARU: Electrical Division, Adimaly]	
50	1056392	KANAKA LETHA C 18-08-1972 Gradation No. 344	Chief Engineer (Transmission - North) Kozhikode	Electrical Section Kadalundi [ARU: Electrical Division, Feroke]	
51	1055310	REKHA V 30-03-1973 Gradation No. 345	Electrical Section Vennala	Electrical Section Vennala [ARU: Electrical Division, Ernakulam]	
52	1058269	BINDHU K S 20-05-1983 Gradation No. 346	Electrical Section Ambalavayal	Electrical Section Mananthavady [ARU: Electrical Division, Mananthavadi]	
53	1055373	SHIJA K M 15-07-1967 Gradation No. 347	Electrical Section Koonamoochy	Electrical Section Punnayurkulam [ARU: Electrical Division, Kunnamkulam]	



SL No	Emp. Code	Name of Employee [DOB]	Present Office	Office to which posted	Remarks
54	1057630	ANUGI MATHUKUTTY 03-05-1971 Gradation No. 348	Electrical Section Pampakuda	Electrical Section College Ernakulam [ARU: Electrical Division, Ernakulam]	
55	1057628	SHELMA T C 17-05-1974 Gradation No. 349	Electrical Section Ernakulam Central	Electrical Section Vyttila [ARU: Electrical Division, Thrippunithura]	
56	1054965	HAFSATH K V 30-05-1977 Gradation No. 350	TMR Division Kannur	Electrical Sub Division Pappinisseri [ARU: Electrical Division, Kannur]	
57	1056130	JASEER N 25-05-1984 Gradation No. 351	Electrical Division Attingal	Electrical Section Venniyoor [ARU: Electrical Division, Thirurangadi]	
58	1057629	JELMY MICHAEL.T. 28-11-1978 Gradation No. 352	Electrical Section Tripunithura	Electrical Section Amballoor [ARU: Electrical Division, Thrippunithura]	
59	1056936	NISHA P B 28-05-1975 Gradation No. 353	Electrical Section Vakathanam	Electrical Section Vakathanam [ARU: Electrical Division, Changanassery]	
60	1055060	SUJI J 23-05-1975 Gradation No. 355	Electrical Division Karunagappally	Electrical Section Puthuppady [ARU: Electrical Division, Balussery]	
61	1056120	LALLU VASUDEV 31-05-1980 Gradation No. 356	Electrical Section Karukutty	Electrical Section Anakkayam [ARU: Electrical Division, Manjeri]	
62	1057825	RAZANATH M 20-05-1972 Gradation No. 357	Electrical Division Karunagappally	Electrical Section Atholy [ARU: Electrical Division, Balussery]	
63	1055062	HARIS A 30-05-1970 Gradation No. 359	Chairman and Managing Director	Electrical Section Parappanangadi [ARU: Electrical Division, Thirurangadi]	
64	1054961	KISHORE M A 02-01-1971 Gradation No. 360	Electrical Section Kattappana	Electrical Section Kanchiyar [ARU: Electrical Division, Kattappana]	
65	1055313	SUGUNA BAI R 05-05-1970 Gradation No. 361	Transmission Division, Thiruvananthapuram	Electrical Section Kadungathukundu [ARU: Electrical Division, Tirur]	
66	1057827	SINDHUMOL R 10-05-1976 Gradation No. 364	Electrical Section Mynagapally	Electrical Section Koottalida [ARU: Electrical Division, Balussery]	



SL No	Emp. Code	Name of Employee [DOB]	Present Office	Office to which posted	Remarks
67	1055951	USMAN E H 08-05-1972 Gradation No. 367	Generation Division Idamalayar	Electrical Section Mampad [ARU: Electrical Division Wandoor]	
68	1055183	SAJITHA T 30-04-1981 Gradation No. 369	Electrical Section Charummood	Electrical Section Chelari [ARU: Electrical Division, Thirurangadi]	
69	1055803	MINI R 06-05-1973 Gradation No. 370	Electrical Section Mallappally	Electrical Section Mallappally [ARU: Electrical Division, Thiruvalla]	
70	1056455	SUGANTHA KUMARI G 07-06-1967 Gradation No. 371	Electrical Division Neyyattinkara	Electrical Section Thuvakkad [ARU: Electrical Division, Tirur]	
71	1055184	LANITHA N 31-05-1974 Gradation No. 372	Electrical Section Charummood	Electrical Section Othukungal [ARU: Electrical Division, Thirurangadi]	
72	1056485	ANUPAMA K A 20-05-1984 Gradation No. 374	Electrical Section Sulthanpet	Electrical Section Mankada [ARU: Electrical Division, Perinthalmanna]	
73	1056123	JAYARAM P I 16-05-1976 Gradation No. 375	Personnel Department	Electrical Section Vallikunnu [ARU: Electrical Division, Thirurangadi]	
74	1054966	VEENA K K 15-01-1984 Gradation No. 376	Electrical Section Chalode	Electrical Section Chalode [ARU: Electrical Division, Kannur]	
75	1055577	PRIYA V 19-05-1979 Gradation No. 377	Electrical Circle Palakkad	Electrical Section Puzhakkattiri [ARU: Electrical Division, Perinthalmanna]	
76	1056462	AJI SIVAN V S 28-05-1979 Gradation No. 379	APTS Unit Thiruvananthapuram	Electrical Section Ezhuvathiruthy [ARU: Electrical Division, Ponnani]	



CHIEF ENGINEER (HRM)



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