



KERALA STATE ELECTRICITY BOARD LTD.

(Incorporated under the Indian Companies Act, 1956)

CIN : U40100KL2011SGC027424

Office of the Chief Engineer (Human Resources Management),
Vydyuthi Bhavanam, Pattom, Thiruvananthapuram, Kerala-695004.

Phone No.0471 2448948, FAX No.0471 2441361

Web: www.kseb.in e-mail: cehrm@ksebnet.com

No. EB7/Gnl/GT-2019/Demicile Change/03

Dated: 05.01.2019.

NOTE TO ALL ARU HEADS, KSEB LTD.

Sub:- General Transfer 2019 of both workmen & officers – Provision for changing domicile – last date fixed – communicating of - regarding.

Ref:- Nil.

In connection with the commencement of activities of General Transfer 2019 of both workmen & officers, the facility for changing domicile will be closed on 25-01-2019. Those employees who are desirous of changing their domicile shall submit their applications and concerned documents before the ARU Head within the stipulated time. The ARU Heads shall verify the genuinity of the documents, in accordance with the provisions mandated in the Transfer Guidelines, and upload the genuine applications and documents in the HRIS module. The uploaded documents shall be forwarded to this office by the ARU Head with proper recommendation. The final approval for change in domicile will be given by the undersigned. Please note that extension of time will not be allowed to change domicile after 25-01-2019.

It is also requested to update the incumbency of all employees and include the temporarily promoted employees in the temporary promotees module in HRIS.

Sd/-
CHIEF ENGINEER (HRM).

Copy to:- The Executive Engineer, IT (CU).

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