KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004, Kerala

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No. Estt. V/Gl/Good Service Entry/2021   Date: 19.07.2021

CIRCULAR

Sub:-   Proposals for awarding Good Service Entry - Instructions – Regarding.

Ref:-   Note No. CMD/105/Good Service Entry/2021 dated 22.06.2021 from the Chairman & Managing Director.

It is noticed that proposals are now being submitted to the Board from Distribution, Transmission and Generation wings recommending Good Service Entry for employees who have carried out some additional work over and above their routine work. These types of additional works/contributions shall be included in the Annual Performance Report of the respective Officer (Part II Column 4) and the Controlling Officer shall give due consideration for their contribution and the grades assigned to them shall reflect such extra contributions.

Good Service Entry has to be granted only for exceptional contributions such as Technological achievements beneficial to the Power Sector, Bringing accolades at national level to the organization, Innovative ideas useful to the Organization by way of simplification of procedure for execution of works thereby giving time and cost savings, Innovations that improves the efficiency of the organization and consumer satisfaction, Completion of projects/assignments well ahead of targeted date, Detection of major irregularities/anomalies in meter reading/billing avoiding considerable loss to the organization, Valiant efforts of employees diverting major electrical accidents etc.

Hence all Heads of Departments are hereby directed to put up proposals for awarding Good Service Entry only if the concerned employee has put in exemplary or remarkable performance over and above their routine official works.

SECRETARY (ADMINISTRATION)

To

All HODs